



**ALL COUNTY**<sup>®</sup>  
Colorado Springs  
Property Management

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## Tenant Fee Schedule

### Dear Valued Residents,

Our goal is to keep fees to a minimum. Please read the following information below, so your account is not assessed any additional fees. **All fees are subject to change without warning.**

<b><u>New Lease Up Administration Fee:</u></b>	<b>\$150</b>
<b><u>Lease Renewal Administration Fee:</u></b>	<b>\$150</b>
<b><u>Pet Administration Fee (per pet):</u></b>	<b>\$150</b>
<b><u>Changes To Lease Fee:</u> <b>(Adding or removal of tenant)</b></b>	<b>\$150</b>
<b><u>Misuse Of Emergency Line (calling more than once):</u></b>	<b>\$15</b>
<b><u>Calling The Emergency Line For Non-emergencies:</u> <b>(Please reference the maintenance handout for what is considered an emergency.)</b></b>	<b>\$25</b>
<b><u>Failure To Turn In Move In Condition Report:</u> <b>(Returning the move in condition report is a term of the lease agreement and must be completed/returned in time allotted.)</b></b>	<b>\$25</b>
<b><u>Failing To Transfer "ALL" Utilities Within 72 Hours:</u></b>	<b>\$50</b>
<b><u>Check Or Money Order Processing Fee:</u> <b>(Starting January 1, 2018, any payments that are brought into the office tenant will be charged a processing fee that will need to be paid at time of drop off.)</b></b>	<b>\$10</b>
<b><u>Dishonored Payment:</u></b>	<b>\$20</b>
<b><u>Late Rental Payment Fee On The 2<sup>nd</sup>:</u> <b>(Plus \$10 per day until rental payment is made in full)</b></b>	<b>\$50</b>
<b><u>Posting Fee:</u> <b>(This is for anytime an All County Representative goes through the process to post a legal notice on the door of home to affect compliance within the terms of the lease)</b></b>	<b>\$50</b>
<b><u>Lockout Fee After Hours:</u> <b>(We DO NOT guarantee that All County will have a representative available to retrieve key from office, so you can gain entry. If we do not, then tenant would have to call and pay for a locksmith to gain entry.)</b></b>	<b>\$75</b>
<b><u>Lockout Fee During Business Hours:</u></b>	<b>\$25</b>